

Kristina Đolo Labus, Ivan Ružić, Ljiljana Pecić,
Slobodan Bojanić

Scholarships, Internships and Mobility

Handbook

Stipendije, prakse i mobilnost na Universidad Politécnica de Madrid (UPM)

Osnovan 1971. godine, UPM je jedan od vodećih evropskih univerziteta, poznat po akademskom i istraživačkom kvalitetu, inovacijama i bliskim vezama sa društvom. Sa više od 36.000 studenata i 2.900 akademskog osoblja, njegove aktivnosti (nastava, istraživanje i transfer tehnologije) fokusirane su na sve grane inženjerstva, arhitekture, sportske nauke i modnog dizajna. Prema QS World University Rankings, UPM je jedan od 100 najboljih univerziteta na svijetu u oblasti inženjerstva i tehnologije. UPM je također jedan od najboljih svjetskih univerziteta po zapošljivosti, rangiran kao najbolji tehnički univerzitet u Španiji.

UPM pridaje veliki značaj međunarodnom obrazovanju kao načinu upoznavanja različitih kultura, povezivanju s drugim društvima i, na kraju, upotpunjavanju obuke studenata i poboljšanju njihove integracije u multikulturalno okruženje. UPM vodi mrežu za akademsku razmjenu Magalhaes, kao i saradnju između Evrope, Latinske Amerike i Kariba, te ima dvije stalne međunarodne predstavništva u Sjevernoj Americi (sa sjedištem na Harvard univerzitetu) i u Aziji i Okeaniji (sa sjedištem na Tongji univerzitetu). UPM predvodi EELISA savez. EELISA okuplja zajednicu visokog obrazovanja od preko 180.000 studenata, 16.000 akademika i 11.000 administrativnog i uslužnog osoblja koji će imati koristi od inicijativa razvijenih u ovoj novoj evropskoj mreži.

1. UPM Vodič za međunarodne studente

Dostupan je na <https://blogs.upm.es/guideforinternationalstudents/> i pruža sljedeće informacije:

- Akademске informacije
- Međunarodni programi razmjene
- Praktične informacije
- UPM škole i međunarodne kancelarije
- UPM usluge

1.1 UPM akademske informacije

- UPM nudi
 - 56 osnovnih i zajedničkih diploma,
 - 100 magistarskih i zajedničkih magistarskih diploma, i
 - 44 doktorska programa.
- UPM akademska ponuda
 - UPM nudi 65 međunarodno akreditovanih studijskih programa (EUR-ACE, EURO-INF, ABET, NAAB).
 - UPM dodiplomski programi imaju 240 ECTS kredita koji se mogu steći tokom četiri godine. Ovi programi završavaju pripremom i javnom odbranom završnog projekta vrijednog od šest do 30 ECTS kredita. Neki dodiplomski studijski kursevi se predaju na engleskom jeziku.
 - UPM master diplome sastoje se od 60 do 120 ECTS kredita raspoređenih tokom jedne ili dvije godine. Programi se završavaju pripremom i javnom odbranom završnog master projekta vrijednog od šest do 30 ECTS kredita. Neki master programi se izvode na engleskom jeziku.
 - Doktorski programi su istraživački stepeni bez bodova. Traju između tri i pet godina, u zavisnosti od toga da li se student upisuje na redovno ili vanredno radno vrijeme.
- Kreditni i ocjenjivački sistem
- Evropski sistem prenosa bodova
 - UPM programi za diplomu su prilagođeni Evropskom prostoru visokog obrazovanja (EHEA) i koriste ECTS bodove iz Evropskog sistema prenosa kredita (ECTS).
 - ECTS je alat EHEA-e za povećanje transparentnosti studija i kurseva. Pomaže studentima da putuju između zemalja i da im se priznaju akademske kvalifikacije i periodi studiranja u inostranstvu.
- Španski sistem ocjenjivanja
 - Decimalni sistem od 0 do 10.
 - Ocjene su na transkriptu praćene nenumeričkom ocjenom.
 - Minimalna ocjena od 5 je potrebna za prolazak predmeta. 0 – 4.9: Suspenso (SS) – Neuspjeh 5.0 – 6.9: Aprobado (AP) – Prolaz 7.0 –

8.9: Značajno (NT) – Vrlo dobro 9.0 – 10: Sobresaliente (SB) – Izvrsno.

- Priznanje Matrícula de Honor (s počastima) može se dodijeliti najboljim učenicima koji su dostigli stepen Sobresaliente (Izvrsno).
- Studenti koji ne polože predmet imat će priliku položiti ispit u julskim ispitnim sesijama.
- U ECTS sistemu, rezultati učenika se akredituju ocjenom.
- UPM izdaje akademski transkript sa ECTS ocjenama, gdje se studenti ocjenjuju na statističkoj osnovi.
- Kontinuirana procjena je najčešći sistem procjene.
- Akadernski kalendar
 - Akademska godina
 - Predavanja počinju: početkom septembra
 - Predavanja završavaju: kraj maja
 - Jesenji semestar:
 - Predavanja: početak septembra – kraj decembra
 - Ispiti: januar
 - Proljetni semestar:
 - Predavanja: početak februara – kraj maja
 - Ispiti: od kraja maja do sredine juna
 - Praznici tokom akademske godine:
 - Božić: dvije sedmice
 - Uskrs: jedna sedmica

2. Međunarodni programi razmjene

UPM nudi niz mogućnosti međunarodne mobilnosti i stipendija u saradnji sa međunarodnim organizacijama.

- Programi međunarodne mobilnosti i stipendija
 - Erasmus+
 - Atina
 - Smiješi se
 - Globalni E3
 - Individualne studentske razmjene
 - Stipendije partnerskih organizacija

- Ured prorektora za internacionalizaciju (Vicerrectorado de Internacionalización) promoviše i upravlja međunarodnim programima razmjene UPM-a.
 - Njena misija je podsticanje mobilnosti studenata do i od UPM-a.

2.1 Erasmus+

- EU program za podršku obrazovanju, obuci, omladini i sportu u Evropi.
- Pruža podršku tokom perioda studiranja u inostranstvu unutar programa ili treće zemlje koja nije povezana s programom.
- Erasmus+ program je glavni međunarodni program mobilnosti na UPM-u.
- Oko dvije trećine studenata mobilnosti učestvuje u Erasmus+ programu.

2.1.1 Erasmus+ sa zemljama programa

- **Upute prije dolaska za Erasmus+ studente**
 - Studenti koji žele pohađati Erasmus+ razmjenu na UPM-u trebaju:
 - Kontaktirajte Ured za međunarodne odnose i Erasmus+ koordinatora na njihovoj matičnoj školi ili univerzitetu za informacije o procedurama potrebnim za pridruživanje UPM-u kao Erasmus+ student.
 - Vaša matična škola ili univerzitet će proslijediti nominaciju na UPM školu na kojoj želite studirati prije:
 - 1. maj za studente koji biraju punu akademsku godinu ili jesenji semestar
 - 1. novembar za studente koji biraju proljetni semestar
- **Nakon što** vaš matični univerzitet nominuje za Erasmus+ mobilnost na UPM-u, završite i potpišite Sporazum o online učenju putem Erasmus kontrolne table,
 - mora biti potpisan od strane koordinatora vašeg matičnog univerziteta i proslijediti sljedeće dokumente koordinatorskom odgovornom za Erasmus+ razmjene na UPM školi gdje želite studirati:

- CV, transkript evidencije, znanje španskog jezika (minimalno A2 nivo) ili znanje engleskog jezika za kurseve na engleskom (najmanje B2 nivo), motivaciono pismo ako namjeravate završiti završni projekat (navodeći oblasti interesovanja), kopiju lične karte ili pasoša.
- Rok za prijem prijava:
 - 1. juni za studente koji žele studirati tokom cijele akademske godine ili u prvom semestru.
 - 1. decembar za studente koji dolaze na drugi semestar.
- Pisma o prihvatanju biće poslana u roku od 15-20 dana.
- **Procedure dolaska**
 - Registracija
 - Dobro je doći barem 10 dana prije početka predavanja kako biste mogli pronaći smještaj i završiti potrebne akademske procedure.
 - Kada ste u Madridu, morat ćete otići u Međunarodni ured kod svog UPM domaćina da se registrujete kao Erasmus student i aplicirate za svoju UPM studentsku ID karticu.
 - Po dolasku, bit ćete obavezni pokazati:
 - Fotokopija vašeg pasoša ili studentske ID kartice Evropske unije, pismo o prihvatanju sa UPM škole, ugovor o učenju, potpisan od vas i Erasmus koordinatora vašeg matičnog univerziteta, ako ga niste poslali prije dolaska, dvije originalne fotografije veličine pasoša.
 - Osoblje Međunarodne kancelarije će vam dati upute o proceduri upisa i kako organizovati vaš raspored, kao i o potvrdi o dolasku, koju će vaš matični univerzitet trebati za obradu vaše Erasmus+ razmjene.
 - Studenti su obavezni da sklope studentsko osiguranje mobilnosti kod osiguravajuće kompanije ovlaštene za rad u Španiji.
 - Većina UPM škola organizuje događaj dobrodošlice za međunarodne studente tokom prve sedmice septembra.
 - Upis
 - Međunarodni ured na UPM školi gdje ćete studirati pružiće smjernice o postupku upisa.

- Možete se upisati samo na kurseve navedene u vašem ugovoru o učenju.
- Periodi upisa mogu varirati od škole do škole. Sljedeći periodi su dati kao smjernice:
 - Period upisa: druga polovina jula
 - Period za odjavu: kraj januara
 - Produženi upis (FYP, praksa, certifikacija iz engleskog jezika): početak februara.
- **Procedure odlaska**
 - Na kraju vašeg boravka, morat ćete zatražiti sljedeće dokumente od Erasmus+ koordinatora na vašem domaćinskom fakultetu:
 - Potvrda o prisustvu koja pokazuje period koji ste proveli u UPM-u, Transkript evidencije
 - Morat ćete predati originale ovih dokumenata na svom matičnom univerzitetu ili školi.
 - Ako vaš transkript evidencije nije dostupan kada odlazite, Erasmus kancelarija na vašoj matičnoj školi će ga proslijediti vašem matičnom univerzitetu ili školi.
 - Zamjenik rektora za internacionalizaciju i EU programe
 - Rectorado Edificio B, Paseo de Juan XXIII, 11, 28040 Madrid, Telefon: +34 910670156, email: erasmus@upm.es

2.1.2 Erasmus+ sa trećim zemljama koje nisu povezane sa programom

- Erasmus+ također finansira akademsku i omladinsku mobilnost i saradnju između Evrope i drugih regija svijeta.
- Erasmus+ podržava aktivnosti koje su usko usklađene sa prioritetima EU za politiku saradnje sa trećim zemljama i regijama.
- UPM učestvuje u ovom programu i razmjenjuje studente sa zemljama u
 - Afrika,
 - Azija,
 - Evropa i
 - Latinska Amerika.
- Procedure prije dolaska

- Studenti bi trebali kontaktirati Ured za međunarodne odnose na svojoj matičnoj školi ili univerzitetu u vezi sa procedurama potrebnim za završetak dijela svog studijskog programa na UPM-u u okviru Erasmus+ programa.
- UPM nudi mnoge akreditovane studijske programe na španskom jeziku, kao i neke kurseve na engleskom jeziku.
 - Doktorandi bi trebali tražiti UPM profesora koji radi u njihovoj oblasti interesa.
- Odabrane studente treba nominovati Međunarodni ured na njihovom matičnom univerzitetu, koji treba poslati sljedeće dokumente u Erasmus+ KA171 ured na UPM-u:
 - Kopija njihovog pasoša, ugovor o učenju potpisan od strane matičnog univerziteta, Transkript evidencije koju je izdao matični univerzitet, potvrda o školarini na matičnom univerzitetu
- Ugovor o učenju odobren i potpisan od strane mentora na UPM-u (za doktorande ili studente koji namjeravaju završiti završni master projekat na UPM-u, a koji su već trebali kontaktirati mentora na UPM-u).
- Rok za prijem nominacija je:
 - 1. juni za studente koji namjeravaju studirati cijelu akademsku godinu ili jesenji semestar
 - 1. decembar za studente koji dolaze na drugi semestar.
- UPM će zatim kontaktirati studente kako bi zatražio lične podatke, dostavio pismo prihvatanja za vizu, upravljao njihovim putnim naknadama i pomogao studentima da pronađu smještaj.
- Studenti će biti obaviješteni o UPM školi u koju su primljeni i biće im dodijeljen mentor od strane Međunarodne kancelarije u njihovim školama.
- Procedure dolaska
 - Po dolasku, studenti trebaju zakazati termin i javiti se u Erasmus+ KA171 kancelariju na UPM-u radi podnošenja:
 - Fotokopija pasoša i vize, ukrcajne karte, fotokopija police osiguranja.
 - Polisa osiguranja mora pokrivati barem:
 - Putno osiguranje (uključujući štetu ili gubitak prtljaga)

- Odgovornost za treće strane (uključujući profesionalnu odštetu ili osiguranje za odgovornost)
- Nesreća i teška bolest (uključujući trajni ili privremeni odsustvo)
- smrt (uključujući repatrijaciju).
- Osoblje kancelarije ERASMUS+ KA171 će obezbijediti:
 - Finansijski ugovor za potpis,
 - Upute o otvaranju bankovnog računa i kako će se uplatiti dio uplate (70%) njihove Erasmus+ stipendije, na ovaj bankovni račun
 - Smjernice o praktičnim pitanjima vezanim za život u i oko Madrida.
- Upis
 - Studenti se mogu upisati samo na kurseve navedene u njihovom ugovoru o učenju.
 - Da biste obradili upis, priložite popunjen ugovor o učenju koji prikazuje predmete koje namjeravate pohađati.
 - Sporazum o učenju mora biti potpisan i ovjeren od strane koordinatora vašeg matičnog i domaćeg univerziteta
 - Pošaljite fotokopiju svog privatnog zdravstvenog osiguranja koje pruža zdravstveno pokriće u Španiji.
- Procedure odlaska
 - Pred kraj tvog boravka,
 - dovršite anketu EU,
 - bit će poslan direktno putem e-pošte iz EU, kako bi se kvalifikovalo za preostalih 30% njihove Erasmus+ stipendije.
 - Na kraju vašeg boravka:
 - Preuzmite potvrdu o odlasku iz Erasmus+ KA171 kancelarije.
 - Preuzmite svoj transkript evidencije ili istraživačkih aktivnosti za studente na razmjeni sa vaše matične škole na UPM-u.
 - Ako vaš transkript evidencije nije dostupan kada odlazite, Međunarodni ured na vašem matičnom fakultetu će ga proslijediti vašem matičnom univerzitetu ili školi.
 - Predajte originale ovih dokumenata na svom matičnom univerzitetu ili fakultetu.

- Popunite izvještaj o priznanju koji će vam EU direktno poslati e-mailom najkasnije četrdeset pet dana nakon završetka vaše mobilnosti.
- ERASMUS+ KA107 KANCELARIJA
 - Rectorado C, Paseo Juan XXII, 11, 28040 Madrid
 - Telefon: +34 91 0670365/70380
 - email: erasmus.ka107@upm.es

2.2 Atinski program

- ATHENS mreža se sastoji od 15 evropskih visokoškolskih ustanova
 - po jedan po zemlji,
 - UPM je španski univerzitet u mreži.
- ATHENS univerziteti koji učestvuju organizuju sedmične kurseve
 - dva puta godišnje: mart i novembar,
 - Učestvuju studenti sa svih univerziteta u mreži.
- ATHENS nudi kurseve od 30 sati
 - Časovi, laboratorija, tehničke posjete, vježbe itd. tokom sedmice.
- Predmet kursa bira nastavnik,
 - opći ili specijalizirani nivo težine,
 - jezik na kojem se kurs predaje (po mogućnosti engleski),
 - raspored i preduslovi za učešće studenata,
 - Kurseve može predavati jedan ili više nastavnika.
- Više informacija: <http://athensnetwork.eu/>
 - UPM kontakt adresa: athens@upm.es

2.3 SMILE program

(Mobilnost studenata između Latinske Amerike i Evrope)

- Magalhaes mreža
 - povezuje vodeće tehničke univerzitete u Evropi, Latinskoj Americi i na Karibima.
 - organizuje SMILE program razmjene za studente koji mogu studirati jedan ili dva semestra u inostranstvu bez plaćanja dodatnih školarina univerzitetu na drugom kontinentu.

- Svake godine više od 1000 studenata učestvuje u razmjeni između partnera Magalhães.
- Isti broj učestvuje sa svakog kontinenta.
- Zainteresovani studenti trebaju kontaktirati Međunarodni ured na svom matičnom univerzitetu kako bi saznali za koje SMILE partnere ispunjavaju uslove.
- Za više informacija: <https://www.magalhaes-network.org/>
- UPM kontakt adresa: magalhaes@upm.es

2.4 Globalni E3 program

- UPM je član Global Engineering Educational Exchange (Global E3).
- Program razmjene zasnovan na konzorciju za studente inženjerstva
- studirati u inostranstvu i obavljati prakse širom svijeta,
- Dok nastavljaš plaćati školarinu kod kuće.
- Članovi iz preko 20 zemalja,
- studenti na Global E3 članicama mogu izabrati da studiraju u inostranstvu na vodećim međunarodnim institucijama.
- Zainteresovani studenti
- treba kontaktirati Međunarodnu kancelariju na svom matičnom univerzitetu.
- Više informacija: <https://globale3.studioabroad.com/>
- UPM kontakt adresa: ge3@upm.es

2.5 Individualne razmjene studenata

- UPM prima individualne studente mobilnosti iz drugih zemalja.
- Studenti sa univerziteta sa ugovorima
- Studenti na razmjeni koji žele studirati na UPM-u obuhvaćeni su individualnim bilateralnim sporazumima između UPM-a i međunarodnih univerziteta.
- Zainteresovani studenti trebaju kontaktirati svoj matični univerzitet kako bi saznali postoji li bilateralni sporazum između UPM-a i odgovarajuće UPM škole.

- UPM nudi mnoge akreditovane studijske programe na španskom jeziku, kao i neke kurseve na engleskom jeziku.
- Studenti sa univerziteta bez ugovora (Gostujući studenti)
 - Studenti koji su završili najmanje jednu akademsku godinu na svom matičnom univerzitetu i žele pohađati kurseve na UPM-u
 - može se prijaviti za upis kao gostujući student na UPM-u.
 - Upis gostujućih studenata ne zavisi od bilateralnog sporazuma između matičnog univerziteta i UPM-a.
 - Studenti koji dolaze u posjetu plaćaju školarinu na UPM-u. Zainteresovani studenti trebaju kontaktirati UPM International Office.
 - Učenici će biti obavezni dostaviti sljedeće dokumente, koji će biti prosljeđeni odgovarajućoj UPM školi:
 - Prijava za upis, Ugovor o učenju
- Rok za prijave je: 1. juni za punu akademsku godinu i jesenji semestar, 1. decembar za proljetni semestar.
 - UPM kontakt adresa: international.incoming@upm.es

2.6 Studenti sa stipendijama drugih institucija

- UPM prima studente sa stipendijama drugih institucija, uključujući, ali ne ograničavajući se na latinoameričke studente
- UPM sarađuje sa nekoliko nacionalnih i međunarodnih agencija koje dodjeljuju stipendije međunarodnim MSc i PhD studentima.
- Zainteresovani studenti trebaju obratiti pažnju na sljedeće pozive za prijavu za stipendije.

2.7 Fundación Carolina

- svake godine se dodjeljuju stipendije za master i doktorske studente usmjerene na akademske i naučne inovacije radi unapređenja razvoja u Ibero-Americi.
- Više informacija:
<https://www.fundacioncarolina.es/formacion/presentacion/>

2.8 Colfuturo

- Kolumbijska neprofitna fondacija uz podršku Nacionalne vlade i nekih od najvažnijih privatnih kompanija.
- pruža finansijsku podršku i povećava mogućnosti kolumbijskih građana da pristupe visokokvalitetnim postdiplomskim studijskim programima u inostranstvu.
- Više informacija: <https://www.colfuturo.org/financiacion-para-posgrados-en-el-exterior>

2.9 Ifarhu-Senacyt

- Nacionalni sekretarijat za nauku, tehnologiju i inovacije Paname nudi i upravlja akademskim stipendijama zasnovanim na zaslugama iz oblasti nauke, tehnologije i inovacija itd.
- Više informacija: <https://www.senacyt.gob.pa/departamento-de-becas-internacionales-ifarhu-senacyt/>

2.10 Anid-Conicyt

- Nacionalna agencija za istraživanje i razvoj Čilea (ANID) nudi stipendije, finansiranje master i doktorskih studija u bilo kojoj oblasti i bilo kojoj zemlji
- s ciljem da diplomci primijene stečeno znanje po povratku u Čile i unaprijede naučni, akademski, ekonomski, društveni i kulturni razvoj zemlje.
- Više informacija: <https://anid.cl/concursos/jsf/jet-engine/tax/areas:7/>

2.11 MAEC-AECID

- Stipendije za master programe.
- Pruža priliku državnim službenicima ili zaposlenicima javnog sektora iz prioritetnih zemalja Španske saradnje da pohađaju master programe uživo u Španiji tokom devetomjesečnog perioda.

- Kandidati se mogu prijaviti za bilo koji akreditovani master program (60 ECTS kredita) koji nudi španski univerzitet u vezi sa akcijskim linijama politike španske saradnje.
- Kandidati trebaju biti:
 - Državljeni bilo koje od sljedećih zemalja: Bolivija, Kolumbija, Kuba, Ekvador, El Salvador, Etiopija, Filipini, Gvatemala, Ekvatorijalna Gvineja, Haiti, Honduras, Mali, Maroko, Mauritanija, Mozambik, Nikaragva, Niger, Palestina, Paragvaj, Peru, Dominikanska Republika i Senegal.
 - Državni službenici ili zaposlenici javnog sektora u svojoj zemlji porijekla, uključujući osoblje obrazovnog sistema ili visokog obrazovanja, ovlašteni od strane Vlade svoje zemlje porijekla. • Dobar govornik španskog jezika ili jezika na kojem se master program izvodi.
- Prijave treba podnijeti putem AECID Elektronskog ureda u <https://www.aecid.gob.es/>
- Više informacija dostupno je na <http://www.aecid.es/>
- UPM kontakt adresa: internacional.latinoamerica@upm.es

2.12 Stipendije za kineske studente

- Stipendije Kineskog savjeta za stipendije (CSC)
 - CSC je neprofitna institucija povezana sa Ministarstvom obrazovanja Kine.
 - CSC je nacionalna organizacija koja podržava kineske državljane da studiraju u inostranstvu i strane državljane da studiraju u Kini.
- UPM je vodeći tehnički univerzitet u Španiji.
- CSC i UPM su zajednički pokrenuli CSC-UPM kooperativni program stipendija za doktorat
 - CSC nudi niz stipendija kineskim državljanima koji se prijavljuju za doktorat na UPM-u
 - 20 stipendija može biti dodijeljeno studentima doktorskih studija sa punim radnim vremenom koji žele diplomu.
 - CSC stipendistima obezbjeđuje životnu stipendiju i povratnu avionsku kartu.

- UPM oslobađa školarinu i istraživačke takse.
- Informacije
 - <https://www.upm.es/internacional/Students/ExchangeMobilityPrograms/InternationalProgram/CSC-UPM>
 - UPM kontakt adresa: incoming.asia@upm.es.

3. Erasmus Studentska Mreža (ESN)

- ESN je jedno od najvećih neprofitnih studentskih udruženja u Evropi
 - osnovana 1989. godine radi podrške i razvoja razmjene studenata.
 - prisutan u 520 institucija u 42 zemlje.
- ESN Madrid UPM
 - sastavljena od volontera u UPM-u.
 - grupa mladih ljudi koji blisko sarađuju sa univerzitetom i drugim organizacijama u gradu
 - kako bi se iskustvo mobilnosti olakšalo hiljadama studenata koji svake godine biraju Madrid kao svoju destinaciju.
 - Cilj je povezati međunarodne studente iz svih programa razmjene međusobno i sa lokalnim studentima.
 - da vaše iskustvo u Madridu bude nezaboravno!
 - univerzitetskom udruženju koje također želi ukloniti barijere između različitih UPM škola i povezati ih putem međunarodnih studenata.
 - "Studenti pomažu učenicima"
 - Svaki semestar, ESN tim organizuje aktivnosti za sve međunarodne studente koji dolaze u Madrid,
 - što im omogućava da otkriju ovaj prelijepi grad i
 - Steknite prijatelje za cijeli život kroz rekreativne, kulturne, sportske i društvene događaje.
 - Međunarodne večere, naša poznata pica četvrtkom, kulturne posjete, obilasci gradova, jednodnevni izleti, sportski turniri i još mnogo toga. Ne možeš ih promašiti!
 - <https://esnupm.org/es>

3.1 ESN Kartica

- Evropska studentska kartica (ESC) uspostavlja zajednički evropski identitet za studente visokog obrazovanja.
- Sa ovom karticom mogu lako potvrditi svoj studentski status širom Evrope.
- Evropska komisija ima za cilj promovirati ovaj projekat u potrazi za digitalnim evropskim društvom i stvoriti partnerstvo mladih evropskih studenata za:
 - Transformišite postojeće kartice u jednu karticu kako bi studenti mogli imati koristi od usluga na kampusu i van njega.
 - Obezbijedite aplikaciju pod nazivom Erasmus+, koja pomaže studentima da upravljaju svojom mobilnošću prije, tokom i nakon programa mobilnosti.
 - Pojednostavite upravljanje mobilnosti studenata kroz jednostavnu elektronsku razmjenu i verifikaciju podataka o studentima.
- Prednosti Evropske studentske kartice (ESC)
 - Evropska inicijativa za studentske kartice olakšava studentska iskustva mobilnosti i pojednostavljuje administrativne procedure za visokoškolske ustanove. Među prednostima koje ćete imati koristeći ovu karticu su:
 - Sticanje statusa "evropskog studenta".
 - Lak pristup studentskim uslugama u raznim zemljama tokom vaše razmjene.
 - Korištenje ove kartice omogućit će vam da se identifikujete i na matičnoj instituciji i na instituciji domaćinu dok studirate u inostranstvu.
- zvanična članska karta Erasmus Student Network (ESN).
 - Služi kao dokaz članstva i
 - djeluje kao kartica za popuste i lojalnost za međunarodne studente, pripravnike i volontere širom Evrope.
- Šta nudi
 - Popusti: Pristup hiljadama ponuda za putovanja, smještaj, restorane, barove i slobodne aktivnosti (npr. popusti kod partnera poput Ryanaira i Flixbusa).

- Događaji i putovanja: Posebne cijene za članove i ekskluzivan pristup događajima, zabavama i izletima koje organizuju ESN sekcije.
- Ko može dobiti jednu
 - Erasmus+ studenti, volonteri Evropskog korpusa solidarnosti (ESC), međunarodni studenti i ESN alumni ili prijatelji.
- Kako to dobiti
 - Posjetite lokalni odjel: Obično trebate posjetiti lokalnu ESN kancelariju na vašem univerzitetu domaćinu.
 - Ponesite potrebne dokumente: Obično će vam trebati odštampana fotografija veličine pasoša, vaša lična karta/pasoš i dokaz o vašem statusu mobilnosti (kao što je pismo o prihvatanju).
 - Plaćanje naknade: Kartica košta oko €10 do €15, zavisno od grada, i važi 12 mjeseci. Aktivirajte: Kada primite fizičku karticu, registrujte je i aktivirajte na zvaničnoj ESNcard platformi kako biste počeli pratiti popuste.
 - ESN karticu možete dobiti direktno preko ESN Madrid UPM, zvanične lokalne podružnice Erasmus Student Network na Universidad Politécnica de Madrid.
- Gdje pronaći kancelarije
 - ESN UPM djeluje iz fizičkih lokacija smještenih unutar glavnih kampusa univerziteta:
 - Caminos, Canales y Puertos (Glavna kancelarija): Nalazi se na 1. spratu blizu "Aule 27" na adresi Calle Profesor Aranguren 3, Ciudad Universitaria.
 - ETSEM (Escuela Técnica Superior de Edificación): Nalazi se na Avenida de Juan de Herrera, 6, Moncloa-Aravaca.
- Kako dobiti svoju karticu
 - Popunite obrazac za prethodnu registraciju: Započnite proces prijave online putem ESN UPM ESNcard portala za registraciju.
 - Rezervišite termin: Možete zakazati određeni termin za preuzimanje online putem ESN UPM alata za rezervaciju kako biste izbjegli duge redove.
 - Ponesite svoje materijale: Posjetite kancelariju tokom njihovog radnog vremena sa odštampanom fotografijom veličine pasoša,

ličnom kartom ili pasošem, te dokazom o statusu razmjene (kao što je pismo o prihvatanju UPM-a).

- Platite naknadu: Kartica košta oko €10 do €15, važi punu godinu dana.
- Lokalne koristi u Madridu
 - Preuzimajući svoju karticu iz ovog dijela, pridružujete se zajednici od otprilike 650 učenika na razmjeni.
 - Omogućava vam direktan pristup lokalnim događajima, kao što su ESN Madrid Integration Weekends, lokalni sportski turniri i organizovane ture gradske kulture.

3.2 UPM studentska iskaznica

- Možete pristupiti svojoj Virtualnoj univerzitetskoj kartici putem UPM aplikacije, razvijene u saradnji sa Universia i Banco Santander.
- Da biste dobili Virtuelnu univerzitetsku karticu, morate:
 - biti aktivno upisana u zvanični program ili program za koji se izdaje kartica, ili biti član nastavnog i istraživačkog osoblja ili administrativnog i servisnog osoblja
 - postavili ste fotografiju na svoj profil putem Politécnica Virtual
 - instalirajte novu UPM aplikaciju
- Nova aplikacija je dostupna za preuzimanje na Google Play (Android), na Apple App Store-u (iOS), na Huawei AppGallery.
- Usluge koje se nude
 - Univerzitetska iskaznica: Važi tokom cijelog vašeg boravka na našem univerzitetu
 - Posudbe knjiga u univerzitetskim bibliotekama: Korištenje barkoda na vašoj kartici

4. EELISA

- Evropski savez za inovacije u učenju i nauku u inženjerstvu.

- Konzorcijum evropskih univerziteta s ciljem stvaranja jedinstvenog, društveno orijentisanog modela inženjerskog obrazovanja širom Evrope.
- Finansira ga Evropska komisija u okviru programa Erasmus+.
- Fokusirajte se na integraciju STEM-a sa humanističkim i društvenim naukama kako biste se suočili sa globalnim ekološkim i društvenim izazovima.
- Akronim odaje počast Elisi Leonidi Zamfirescu (1887–1973), jednoj od prvih žena na svijetu koje su stekle diplomu inženjera.
- Povezuje 10 prestižnih visokoškolskih ustanova — uključujući UPM, École des Ponts ParisTech u Francuskoj, Istanbul Technical University itd. — koje predstavljaju preko 180.000 studenata.
- UPM je vodeći koordinirajući univerzitet i temeljni stub cijele mreže. To je jedini španski tehnološki univerzitet izabran da predvodi inicijativu "Evropski univerzitet", čineći Madrid administrativnim srcem i strateškim jezgrom saveza.

4.1 Razmjena studenata i mogućnosti mobilnosti unutar EELISA-e

- Dizajniran da bude veoma fleksibilan, nudeći opcije od nekoliko dana do punih akademskih semestara na svojim 10 partnerskih evropskih univerziteta.
- Budući da je EELISA integrisana sa Erasmus+ okvirom, ove mobilnosti su snažno subvencionisane, strukturirane i formalno priznate.
- Formati mobilnosti
 - Dugoročne akademske razmjene: Provedite cijeli semestar ili akademsku godinu pohađajući specijalizirane kurseve na partnerskom univerzitetu.
 - Na primjer, institucije poput École des Ponts ParisTech nude specifične semestralne programe na engleskom jeziku u oblastima kao što su primijenjena matematika ili održive finansije za studente saveza.
 - Kratkoročna mobilnost i sezonske škole: Učestvujte u intenzivnim programima na licu mjesta koji traju 1–2 sedmice.

- Oni se fokusiraju na hitne globalne teme (npr. klimatske promjene, preduzetništvo, nauka o podacima) i kombinuju predavanja sa praktičnim terenskim radom.
 - Kombinovani intenzivni programi (BIPs): Oni kombinuju kratko, fizičko međunarodno putovanje (obično 5–21 dan) sa online kolaborativnim kursovima prije ili poslije putovanja.
- Aktivnosti zajednice EELISA:
 - Putujte kako biste učestvovali u specifičnim izazovima, hakatonima i takmičenjima koje organizuju prekogranične EELISA zajednice
- Finansiranje i finansijska podrška
 - Putne i životne naknade: EELISA univerziteti nude posebne EELISA Activity Grantove / stipendije. Ako budete izabrani, vaš matični univerzitet će pomoći pokriti troškove putovanja (kao što su avionske ili željezničke karte), smještaj i dnevnu stipendiju.
 - Erasmus+ integracija: Tradicionalne semestralne razmjene podržane su standardnim Erasmus+ grantovima
- Sistemi podrške:
 - "EELISA Welcome Desk"
 - Kako bi prelazak između zemalja bio jednostavan, savez pruža organizovanu mrežu podrške:
 - Vođenje na kampusu: Svaki univerzitet član ima posvećeni EELISA Welcome Desk koji pomaže novim studentima da se snađu u lokalnim administrativnim zadacima, viznim procedurama i univerzitetskim sistemima.
 - EELISA Buddy Program: Bićete upareni sa lokalnim studentskim mentorom ("EELISA Buddy") na vašem univerzitetu domaćinu kako bi vam pomogao da se prilagodite, pronađete smještaj i integrišete u kulturu kampusa.
- Akademska priznanja
 - Svaka pokretljivost koju ostvarite u potpunosti je certificirana putem EELISA sistema prepoznavanja.
 - U zavisnosti od aktivnosti, možete steći ECTS kredite, EELISA mikro-certifikate ili EELISA sertifikat. Ovo služi kao zvanični, potvrđeni dokaz vašeg međunarodnog timskog rada,

interkulturalnih vještina i posvećenosti Ciljevima održivog razvoja Ujedinjenih nacija (SDG)

- Kako pronaći prilike
 - Pronalazač prilika:
- Provjerite centralizirani EELISA alat za pronalazak prilika ili glavni EELISA kalendar događaja da vidite nadolazeće sezonske škole i pozive.
 - Interni univerzitetski pozivi:
 - Prijave za kratkoročne fondove mobilnosti otvaraju se na početku svakog semestra preko EELISA kancelarije vašeg specifičnog matičnog univerziteta (npr. UPM, ITU, BME).
 - Sajmovi mobilnosti:
 - Prisustvujte godišnjem, online EELISA sajmu mobilnosti koji se obično održava u novembru tokom "EELISA dana", gdje studenti dijele stvarna svjedočanstva, a međunarodni uredi daju savjete za prijavu.
 - Zvanični portali mobilnosti
 - <https://eelisa.eu/eelisa-welcome-desk/>
 - <https://eelisa.eu/eelisa-recognition/>
 - <https://eelisa.bme.hu/for-students/>

5. Stipendije na UPM-u

- Dostupno na <https://www.upm.es/Estudiantes/BecasAyudasPremios>
- Stipendije Ministarstva obrazovanja
 - Broj grantova dodijeljenih UPM-u za 2025/26: 88, stipendija: €2,000.
 - Podobni kandidati:
 - Studenti univerziteta koji su pred završetkom osnovnih studija ili su u prvoj godini zvaničnog master programa.
 - Primjene:
 - Studenti koji apliciraju za grant za saradnju moraju popuniti online obrazac dostupan putem elektronskog ureda Ministarstva obrazovanja, stručnog osposobljavanja i sporta.

- Nakon završetka, zahtjev mora biti potpisan od strane podnosioca koristeći bilo koji od elektronskih sistema potpisa koje prihvata elektronski ured.
- Period za prijavu: od 11. juna od 8:00 do 16. septembra 2025. godine, uključujući
- Privremene liste (objavljeno 30.09.2025.)
- Period korekcije: 1.-14. oktobar, uključujući
- <https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/BecasMEPSYD>
- Zajednice Madrid Grantovi
 - Stipendije za studente univerziteta:
 - Stipendije za akademsku izvrsnost
 - Stipendije za akademsku i sportsku izvrsnost
 - Svi sportisti koji su osvojili španska univerzitetska prvenstva imaju pravo aplicirati za stipendiju za akademsku i sportsku izvrsnost.
 - Period prijave: 7-27. oktobar 2025. (uključujući)
 - Stipendije za studente sa invaliditetom
 - Socioekonomske stipendije
 - Erasmus+ stipendije
 - Period prijave: 9-29. januar 2026. (uključujući)
 - <https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/AyudasCAM>

5.1 Stipendije baskijske vlade

- Naredba ministra nauke, univerziteta i inovacija, o dodjeli stipendija za univerzitetske i druge visokoškolske studije tokom akademske 2025-2026. godine,
- i grantove za pokrivanje troškova prevoza za studente sa fizičkim ili mentalnim invaliditetom i posebnim poteškoćama u kretanju.
- Period za prijavu: od 19. jula do 16. septembra 2025. godine, u 11:59 sati.
- Prijave se moraju podnijeti isključivo putem online obrasca koji je dostupan putem Elektronskog ureda Baskijske vlade
- <https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/BecasGobiernoVasco>

5.2 UPM stipendije za saradnju

- Promovisati obuku u osnovnim i transverzalnim vještinama.
- Zadaci vezani za organizaciju, menadžment, istraživanje, razvoj i inovacije, te dalji razvoj određenih osnovnih i transverzalnih vještina i kompetencija uključenih u izvještaje o verifikaciji njihovih studijskih planova.
- Dva tipa
 - Opšte grantove za saradnju redovno dodjeljuje rektorat UPM-a i raspoređuje se među odjelima, poddirektoratima centara ili vicerektoratima.
 - Izvanredni grantovi za saradnju na zahtjev centara, rektorata, odjela, instituta ili raznih službi Univerziteta.
- Tutor je zadužen za nadzor Kolaborativnog Trening Projekta.
- Aktivnosti obuke moraju biti usklađene sa tekućim studijama korisnika.
 - Trajanje – između 3 i 6 mjeseci.
 - Maksimalan broj sedmičnih sati je 15, a maksimalan broj sati je 360.
 - <https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/BecasColaboracionUPM>

5.3 UPM socioekonomske stipendije

- Za studente osnovnih i master studija na UPM-u čije su ekonomske, društvene ili porodične okolnosti mogle negativno uticati na njihov akademski uspjeh, ugrožavajući njihov dalji upis u program.
- Da pokrije školarinu i pruži finansijsku podršku kroz kompenzatornu naknadu za posvećenost studijama.
- Zahtjevi
 - Budite upisani u akademskoj 2025-26. godini u programe koji vode do zvaničnih osnovnih ili master studija i nemojte odustajati od tih programa prije završetka.
 - Ispuniti akademske zahtjeve utvrđene u programu socijalno-ekonomskih grantova.
 - Ispuniti zahtjeve za prihode utvrđene u programu grantova Ministarstva.

- Kandidati ne smiju primiti, niti biti podobni za primanje bilo kakve stipendije ili granta za istu svrhu tokom iste akademske godine od drugih javnih ili privatnih institucija.
- Period prijave: 12. februar do 9. mart 2026. godine, uključujući
- <https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/BecasSocioeconomicasUPM>

5.4 Stipendije za mobilnost

- Erasmus+ grantovi za mobilnost studenata u Kombinovanom intenzivnom programu (BIP)
- AVENIR Excellence stipendije za Francusku
- Santander Iberoamerica dodiplomske stipendije
- Istraživačke stipendije Santander Iberoamerike
- UPM – Santander stipendije
- CERN-UPM program saradnika na projektu
- Stipendije za magistarske teze iz međunarodne strategije
- Stipendije za saradnju na UPM DECATECH ljetnoj školi
- Stipendije za magistarske i diplomske radove iz održivosti
- Carolina Foundation
- Goya-Mundus stipendije
- Global Lighthouse stipendije
- Grantovi za ljetnu školu ENERGY SCHOOL u Sankt Peterburgu
- Grantovi za UPM MEĐUNARODNU LJETNU ŠKOLU
- <https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/BecasMovilidad>

5.5 Stipendije za mobilnost

- EELISA stipendije za saradnju
- Mobilnost u Azijsko-pacifičkom regionu
 - Azija-Pacifik - Stipendije za akademske razmjene u Azijsko-pacifičkom regionu
 - Azijsko-pacifičke - Proljetne/ljetne i zimske škole

- Azijsko-pacifički - Tokijski institut za tehnologiju (Japan) Stipendije
- Azijsko-pacifički - Nacionalni institut za informatiku (Japan) Stipendije
- Azija-Pacifik - Stipendije za UPM program preduzetništva u Kini
- Azijsko-pacifička regija - Stipendije za saradnju delegacije UPM-a na kinesko-hispanskom kampusu
- Mobilnost u Sjedinjenim Američkim Državama i Kanadi
 - Sjeverna Amerika - Stipendije za zajednički rad usmjeren na razvoj aktivnosti za UPM delegaciju za Sjevernu Ameriku
 - Sjeverna Amerika - UPM stipendije za SAD i Kanadu
 - Sjeverna Amerika - Stipendije za istraživački boravak na MIT-u i Harvardu
 - Sjeverna Amerika - Program istraživačke mobilnosti na sjevernoameričkim univerzitetima (PhD)
 - Sjeverna Amerika - Stipendije za završetak magistarskih i dodiplomskih radova na vodećim univerzitetima u SAD-u i Kanadi

5.6 Santander stipendije

- SANTANDER EXCELLENCE 360° STIPENDIJE 2026
 - promovisanje akademskih zasluga i učešća u univerzitetskom životu među studentima upisanim na studijski program UPM-a.
 - za studente UPM-a: 1 stipendija, iznos: €12,000.
 - Rok za prijavu je 7. maj 2026.
 - prosječna ocjena (GPA) 8.5/10 ili više. Studenti 3. i 4. godine osnovnih studija.
- SANTANDER STIPENDIJE ZA STUDIJE / FINANSIJSKA POMOĆ 2025-2026
 - Olakšavanje pristupa visokom obrazovanju studentima sa najboljim akademskim rezultatima u dodiplomskim ili master programima na UPM-u.
 - Broj stipendija za UPM studente: 465, iznos: €1,000.
- SANTANDER STIPENDIJE ZA STUDIJE/JEDNAKOST

- Pružiti ženama snažne akademske rezultate i ograničene finansijske resurse uz finansijsku podršku tokom dvije godine njihovog studijskog programa.
- jedan student iz UPM-a među kandidatima koji ispunjavaju uslove za učešće u nacionalnoj lutriji, koja će biti održana pred javnim bilježnikom, kako bi se na kraju odredila dva studenta koji će dobiti ove stipendije.
- SANTANDER STIPENDIJE – DODATAK ZA PRAKSU 2026 – 1. IZDANJE
 - Za troškove nastale tokom neplaćenih kurikularnih praksi, s ciljem promocije praksi za UPM studente.
 - 170 stipendija od €500: 136 stipendija za studente osnovnih studija i 34 stipendije za zvanične master studente.
 - Studenti koji su završili ili završili eksternu, neplaćenu akademsku praksu ili dopunsku obuku na UPM-u.
 - Ili sa neplaćenom akademskom praksom preko UPM platforme za prakse.
 - PERIOD ZA PRIJAVU: 17. februar do 16. april 2026, ROK ZA DODJELU: 21. maj 2026.
- <https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/BecasSantander>

5.7 Stipendije za završne diplomske projekte

- Pružiti studentima finansijsku podršku za završetak diplomskog ili magistarskog rada na zvaničnim programima na ovom univerzitetu.
- Teme predloženih završnih diplomskih projekata spadaju u linije djelovanja uključene u UPM Plan održivosti:
 - Poboljšanje ekološke efikasnosti u upravljanju univerzitetima.
 - Urbanističko planiranje, upravljanje i razvoj urbanog okruženja i naslijeđa UPM-a.
 - Održiva mobilnost.
 - Ekološka svijest i osjetljivost unutar UPM univerzitetske zajednice.
 - Prisustvo i uticaj UPM-a u tehnološkim inovacijama za ljudski razvoj.
 - Cirkularna ekonomija i upravljanje otpadom.

- Energetska efikasnost i skladištenje, te obnovljivi izvori energije.
- Efikasno upravljanje vodom.
- Ugljični otisak: mjerenje i smanjenje.
- Rješenja zasnovana na prirodi.
- Efikasna proizvodnja toplote za zgrade.
- Štaviše, to može biti povezano sa posvećenošću UPM-a protiv klimatskih promjena, gdje je UPM postavio srednji cilj postizanja neto nulte direktne emisije stakleničkih plinova do 2030. godine kako bi se do 2040. postigla klimatska neutralnost.
- Svaka stipendija za diplomski i magistarski rad vrijedi 1.800 €.
- Broj grantova biće 25.
 - <https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/TrabajosFinTitulacion>

6. Centar za Razvoj Karijere (CDC)

- Universidad Politécnica de Madrid (UPM) za studente
- Akademski život
- Grantovi i pomoć
- Studije i diplome
- Novi studenti
- Programi razmjene mobilnosti
- Pažnja studenata
- Poseban osiguravajući program za studente
- Kulturne aktivnosti
- Zapošljavanje i praksa
- Univerzitetska biblioteka
- Katalog kurseva na engleskom jeziku
- Koordinator i u centru
- Jezici za internacionalizaciju
- <https://www.upm.es/internacional/Students>

7. Dani otvorenih vrata za nove učenike

- UPM škole, fakulteti i centri pozivaju nove studente da učestvuju u ovim događajima, gdje će učiti o akademskom životu i svakodnevnim aktivnostima na kampusu.
- UPM otvara svoja vrata budućim studentima da posjete njegove škole, fakultete i centre prije nego što zvanično započnu svoje univerzitetske studije.
- Raspored za Dane otvorenih vrata 2026. je odobren. Novi studenti će imati priliku naučiti šta znači studirati na UPM-u i iskusiti život na našim univerzitetskim kampusima, u pratnji profesora i sadašnjih studenata.
- Dani otvorenih vrata pružaju novim učenicima priliku da nauče više o akademskom životu, posjećujući učionice, laboratorije, biblioteke i sportske objekte gdje će nastaviti svoje studije.
- Učesnici će također saznati o akademskim programima svakog fakulteta, istražiti objekte, kao i imati priliku razgovarati sa trenutnim studentima i profesorima, koji će podijeliti svoja iskustva i perspektive o tržištu rada. Cilj je pomoći budućim studentima da pristupe svojim univerzitetskim studijama s entuzijazmom.
- Raspored Dana otvorenih vrata je sada dostupan. Ovaj dokument će biti ažuriran novim datumima kako ih budu odobravali fakulteti UPM-a.

8. Zapošljavanje i praksa

- Akademska praksa
- Tehnički univerzitet u Madridu ima alat Prácticas | UPM Talent - Portal de Gestión de Practicas za informisanje i orijentaciju svojih studenata tokom njihove prakse.
- Naš kontakt: oficina.central.practicas@upm.es

8.1 UPM Centar za zapošljavanje

- Web stranica za zapošljavanje empleo.coie.upm.es

- Za ulazak na tržište rada, posebno za sticanje radnog iskustva u kompanijama i potragu za prvim poslom
- UPM Virtualni sajam poslova
 - Sljedeće jeseni proslavit ćemo XXI izdanje UPM Virtualnog sajma poslova.
 - Više od 160 kompanija ponudilo je posao našim studentima i diplomcima u prethodnom izdanju.
- TalentUPM Magazin
 - Najnovije izdanje časopisa TalentUPM dostupno je online.
 - Sva izdanja časopisa i iz prve ruke upoznajte svjedočanstva naših studenata u kompanijama,
 - kao i saradničkim kompanijama koje pružaju UPM-u prilike i iskustva.
 - <https://www.upm.es/Estudiantes/EmpleoPracticas/TalentUPM/relacionados?fmt=detail&prefmt=articulo&id=CON05091>
- Kontakt: upmpleo@upm.es

8.2 Organizacijska jedinica UPM-a zadužena:

- Vicerrectorado de Estudiantes, Empleabilidad y Extensión Universitaria
- VICERRECTORA DE ESTUDIANTES, EMPLEABILIDAD Y EXTENSIÓN UNIVERSITARIA
 - vicerrectora.estudiantes@upm.es
- ADJUNTA AL VICERRECTOR PARA ESTUDIANTES
 - adjunta.estudiantes@upm.es
- ADJUNTO AL VICERRECTOR PARA EXTENSIÓN UNIVERSITARIA
 - adjunto.extension.universitaria@upm.es
- Secretaría
- Secretaría Vicerrectorado Alumnos
- Servicio de Estudiantes, Empleabilidad y Extensión Universitaria
- Centro de Orientación e Información al Estudiante (COIE)

Scholarships, internships, and mobility at the Universidad Politécnica de Madrid (UPM)

Founded in 1971, UPM is one of Europe's top universities, renowned for its academic and research quality, innovation and close ties with society. With over 36,000 students and 2,900 academic staff, its activities (teaching, research and technology transfer) focus on all branches of engineering, architecture, sports science and fashion design. According to the QS World University Rankings, UPM is one of the 100 best universities in the world in the field of engineering and technology. UPM is also one of the best world universities for employability, ranking as the top Spanish technical university.

UPM attaches huge importance to international education as a means of learning about different cultures, relating to other societies and, ultimately, rounding out student training and improving their integration into a multicultural environment. UPM leads the Magalhaes academic exchange network, as well as cooperation between Europe, Latin America and the Caribbean and has two permanent international representations in North America (based at Harvard University) and in Asia and Oceania (based at Tongji University). UPM leads the EELISA alliance. EELISA brings together a higher education community of over 180,000 students, 16,000 academic, and 11,000 administrative and service staff that will benefit from the initiatives developed across this new European network.

1. UPM Guide for international students

It is available at <https://blogs.upm.es/guideforinternationalstudents/> and provides the following information:

- Academic information
- International exchange programs
- Practical information
- UPM schools and international offices
- UPM services

1.1 UPM academic information

- UPM offers
 - 56 bachelor's degrees and joint degrees,
 - 100 master's degrees and joint master's degrees, and
 - 44 doctoral programmes.
- UPM academic offering
 - UPM offers 65 internationally accredited degree programmes (EUR-ACE, EURO-INF, ABET, NAAB).
 - UPM bachelor's degrees programmes have 240 ECTS credits to be earned over four years. These programmes conclude with the preparation and public defence of a final-year project worth from six to 30 ECTS credits. Some undergraduate degree courses are taught in English.
 - UPM master's degrees are composed of from 60 to 120 ECTS credits divided over one or two years. Programmes conclude with the preparation and public defence of a master's final project worth from six to 30 ECTS credits. Some master's degree programmes are taught in English.
 - Doctoral programmes are non-credit-bearing research degrees. They take between three and five years depending on whether the student enrolls on a full-time or part-time basis.
- Credit and grading system
- European Credit Transfer System
 - UPM degree programmes are adapted to the European Higher Education Area (EHEA) and use European Credits Transfer System (ECTS) credits.
 - ECTS is a tool of the EHEA for making studies and courses more transparent. It helps students to move between countries and to have their academic qualifications and study periods abroad recognised.
- Spanish Grading System
 - Decimal system from 0 to 10.
 - Grades are accompanied on the transcript by a non-numerical grade.

- Minimum grade of 5 is required to pass a course. 0 – 4.9: Suspenso (SS) – Fail 5.0 – 6.9: Aprobado (AP) – Pass 7.0 – 8.9: Notable (NT) – Very Good 9.0 – 10: Sobresaliente (SB) – Excellent.
- Distinction of Matrícula de Honor (with honours) may be awarded to the best students who have attained the grade of Sobresaliente (Excellent).
- Students who fail a course will have the chance to pass an exam in the July exam sessions.
- Under the ECTS system, a student's outcomes are accredited by a grade.
- UPM issues an academic transcript stating ECTS grades, where students are graded on a statistical basis.
- Continuous assessment is the most common assessment system.
- Academic Calendar
 - Academic Year
 - Lectures commence: early September
 - Lectures end: late May
 - Fall semester:
 - Lectures: early September – end of December
 - Exams: January
 - Spring semester:
 - Lectures: early February – late May
 - Exams: end of May to mid-June
 - Holidays during the academic year:
 - Christmas: two weeks
 - Easter: one week

2. International exchange programmes

UPM offers a range of international mobility and scholarship opportunities in conjunction with international organizations.

- International mobility and scholarship programmes
 - Erasmus+
 - Athens
 - Smile

- Global E3
- Individual Student Exchanges
- Scholarships from partner organizations
- Vice Rector's Office for Internationalization (Vicerrectorado de Internacionalización) promotes and administers the UPM's international exchange programmes.
 - Its mission is to encourage student mobility to and from UPM.

2.1 Erasmus+

- EU's programme to support education, training, youth and sport in Europe.
- It provides support during a period of study abroad within a programme or a third country not associated with the programme.
- Erasmus+ programme is the main international mobility programme at the UPM.
- About two-thirds of mobility students take part in the Erasmus+ programme.

2.1.1 Erasmus+ with programme countries

- **Pre-arrival Instructions for Erasmus+ Students**
 - Students who would like to do an Erasmus+ exchange at UPM should:
 - Contact the International Relations Office and the Erasmus+ coordinator at their home school or university for information about the procedures required to join UPM as an Erasmus+ student.
 - Your home school or university will forward the nomination to the UPM school where you wish to study before:
 - 1 May for students opting for a full academic year or fall semester
 - 1 November for students opting for spring semester
 - **After nomination** by your home university for an Erasmus+ mobility at the UPM, complete and sign the Online Learning Agreement via the Erasmus dashboard (it must also be signed by

your home university coordinator), then forward the following documents to the coordinator responsible for Erasmus+ exchanges at the UPM school where you wish to study:

- CV, Transcript of records, Spanish language proficiency (A2 level minimum) or English language proficiency for courses taught in English (B2 level minimum), Letter of motivation if you intend to complete your final-year project (stating fields of interest), Copy of ID card or passport.
- **Deadline for receipt of applications:**
 - 1 June for students wishing to study during a full academic year or in the first semester.
 - 1 December for students arriving for the second semester.
- **Letters of acceptance will be sent within 15-20 days.**
- **Arrival Procedures**
 - **Registration**
 - It is a good idea to arrive at least 10 days before lectures start so you can look for accommodation and complete the required academic procedures.
 - Once you are in Madrid, you will need to go to the International Office at your UPM host to register as an Erasmus student and apply for your UPM student ID card.
 - **On arrival, you will be required to show:**
 - A photocopy of your passport or European Union student ID card, Letter of acceptance from the UPM school, the learning agreement, signed by you and the Erasmus coordinator of your home university, if you did not send it before your arrival, Two original passport-size photos.
 - **International Office staff will give you instructions on the enrolment procedure and how to organize your timetable, and your certificate of arrival, which your home university will need to process your Erasmus+ exchange.**
 - Students are required to take out a student mobility insurance with an insurance company authorized to operate in Spain.
 - Most UPM schools hold a welcome event for international students during the first week of September.
 - **Enrolment**

- The International Office at the UPM school where you will be studying will provide guidance on the enrolment procedure.
- You can only enrol for the courses listed on your learning agreement.
- Enrolment periods may vary from school to school. The following periods are given as a guideline:
 - Enrolment period: second half of July
 - Unenrolment period: end of January
 - Extended enrolment (FYP, practicum, English language certification): early February.
- **Departure Procedures**
 - At the end of your stay, you will need to request the following documents from the Erasmus+ coordinator at your host school:
 - Certificate of attendance showing the period that you have spent at the UPM, Transcript of records
 - You will need to submit the originals of these documents at your home university or school.
 - If your transcript of records is not available when you leave, the Erasmus office at your host school will forward it to your home university or school.
 - Associate Vice Rector for Internationalisation and EU Programmes
 - Rectorado Edificio B, Paseo de Juan XXIII, 11, 28040 Madrid, Phone: +34 910670156, email: erasmus@upm.es

2.1.2 Erasmus+ with third countries not associated with the programme

- Erasmus+ also funds academic and youth mobility and cooperation between Europe and other regions in the world.
- Erasmus+ supports activities that are closely matched with the EU's priorities for cooperation policy with third countries and regions.
- UPM participates in this programme and exchanges students with countries in
 - Africa,
 - Asia,
 - Europe and
 - Latin America.

- Pre-arrival procedures
 - Students should contact the International Relations Office at their home school or university about the procedures required to complete part of their degree programme at UPM as part of the Erasmus+ programme.
 - UPM offers many accredited degree programmes taught in Spanish and some courses in English.
 - PhD students should look for a UPM professor working in their field of interest.
 - Selected students should be nominated by the International Office at their home university, which should email the following documents to the Erasmus+ KA171 Office at UPM:
 - Copy of their passport, Learning agreement signed by home university, Transcript of records issued by home university, Tuition fee receipt at home university
 - Learning agreement approved and signed by a supervisor at UPM (for PhD students or students intending to complete their master's final project at UPM who should have already contacted a supervisor at UPM).
 - Deadline for the receipt of nominations is:
 - 1 June for students intending to study for a full academic year or fall semester
 - 1 December for students arriving for the second semester.
 - UPM will then contact students to request personal details, provide a letter of acceptance for visa application, manage their travel allowance and help students find accommodation.
 - Students will be informed of the UPM School to which they have been admitted and assigned a mentor by the International Office at their respective Schools.
- Arrival procedures
 - Upon arrival, students should make an appointment and report to the Erasmus+ KA171 Office at UPM to submit:
 - Photocopy of passport and visa, Boarding cards, Photocopy of insurance policy.
 - The insurance policy must cover at least:
 - travel insurance (including damage or loss of luggage)

- third party liability (including professional indemnity or insurance for responsibility)
 - accident and serious illness (including permanent or temporary leave)
 - death (including repatriation).
- ERASMUS+ KA171 office staff will provide:
 - financial agreement for signature,
 - Instructions on how to open a bank account and will pay 70% of their Erasmus+ grant into this bank account
 - Guidance about practical matters concerning life in and around Madrid.
- Enrolment
 - Students can only enrol for the courses stated in their learning agreement.
 - To process enrolment, attach the completed learning agreement showing the subjects that you intend to take.
 - The learning agreement must be signed and stamped by the coordinators of your home and host universities
 - Submit a photocopy of your private medical insurance providing health cover in Spain.
- Departure procedures
 - Towards the end of your stay,
 - complete the EU survey,
 - it will be emailed directly by the EU, to qualify for the remaining 30% of their Erasmus+ grant.
 - At the end of your stay:
 - Collect your certificate of departure from the Erasmus+ KA171 Office.
 - Collect your transcript of records or research activities for exchange students from your host school at UPM.
 - If your transcript of records is not available when you leave, the International Office at your host school will forward it to your home university or school.
 - Submit the originals of these documents at your home university or school.

- Complete a recognition report that will be emailed to you directly by EU no later than forty-five days after the end of your mobility.
- ERASMUS+ KA107 OFFICE
 - Rectorado C, Paseo Juan XXII, 11, 28040 Madrid
 - Phone: +34 91 0670365/70380
 - email: erasmus.ka107@upm.es

2.2 Athens programme

- ATHENS network consists of 15 European higher education institutions
 - one per country,
 - UPM is the Spanish university in the network.
- ATHENS participating universities organize week-long courses
 - twice a year: March and November,
 - students from all the network universities participate.
- ATHENS offers 30-hour courses
 - classes, laboratory, technical visits, practice, etc. over a week.
- Subject of the course is chosen by the teacher,
 - general or specialized difficulty level,
 - language in which the course is taught (preferably English),
 - timetable and the prerequisites for participation by students,
 - courses can be taught by one or more teachers.
- More information: <http://athensnetwork.eu/>
 - UPM contact address: athens@upm.es

2.3 SMILE programme

(Student Mobility Between Latin America and Europe)

- Magalhaes Network
 - connects leading technical universities in Europe and Latin America and the Caribbean.

- organizes the SMILE exchange programme for students to study one or two semesters abroad without paying additional fees to the receiving university on the other continent.
- Every year more than 1000 students participate in exchange studies between Magalhães partners.
 - Equal numbers participate from each continent.
 - Interested students should contact the International Office at their home university to find out which SMILE partners they are eligible for.
- For more information: <https://www.magalhaes-network.org/>
 - UPM contact address: magalhaes@upm.es

2.4 Global E3 programme

- UPM is a member of Global Engineering Educational Exchange (Global E3).
 - consortium-based exchange programme for engineering students
 - to study abroad and carry out internships worldwide,
 - while continuing to pay tuition at home.
- Members in over 20 countries,
 - students at Global E3 member institutions can choose to study abroad at leading international institutions.
- Interested students
 - should contact the International Office at their home university.
 - more information: <https://globale3.studioabroad.com/>
 - UPM contact address: ge3@upm.es

2.5 Individual student exchanges

- UPM welcomes individual mobility students from other countries.
- Students from universities with agreements
 - Incoming exchange students who want to study at the UPM are covered by individual bilateral agreements between the UPM and international universities.

- Interested students should contact their home university to find out whether there is a bilateral agreement in place with the UPM and the respective UPM School.
- UPM offers many accredited degree programmes taught in Spanish and some courses in English.
- Students from universities without agreements (Visiting Students)
 - Students who have completed at least one academic year at their home university and would like to take courses at the UPM
 - may apply for admission as a visiting student at the UPM.
 - Visiting student admission is not dependent on there being a bilateral agreement between the home university and UPM.
 - Visiting students will be charged tuition fees at UPM. Interested students should contact the UPM International Office.
 - Students will be required to submit the following documents, which will be referred to the respective UPM School:
 - Application for admission, Learning agreement
- Deadline for applications is: 1 June for full academic year and fall semester, 1 December for spring semester.
 - UPM contact address: international.incoming@upm.es

2.6 Students with scholarships from other institutions

- UPM welcomes students with scholarships from other institutions, including but not limited to Latin American Students
- UPM collaborates with several national and international agencies providing scholarships for international MSc and PhD students.
- Interested students should consult the following respective scholarship application calls.

2.7 Fundación Carolina

- annually offers scholarships for master and PhD students targeting academic and scientific innovation to enhance development in Ibero-America.

- More information:
<https://www.fundacioncarolina.es/formacion/presentacion/>

2.8 Colfuturo

- Colombian non-profit foundation with the support of the National Government and some of the most important private sector companies.
- provides financial support and increases the possibilities of Colombian citizens to access high-quality postgraduate study programs abroad.
- more information: <https://www.colfuturo.org/financiacion-para-posgrados-en-el-exterior>

2.9 Ifarhu-Senacyt

- Panama's National Secretariat for Science, Technology and Innovation offers and manages merit-based academic scholarships in science, technology and innovation etc.
- more information: <https://www.senacyt.gob.pa/departamento-de-becas-internacionales-ifarhu-senacyt/>

2.10 Anid-Conicyt

- Chile's National Research and Development Agency (ANID) offers scholarships funding master and doctoral studies in any field and any country
- aiming for graduates to apply the acquired knowledge upon their return to Chile and further the country's scientific, academic, economic, social and cultural development of the country.
- more information: <https://anid.cl/concursos/jsf/jet-engine/tax/areas:7/>

2.11 MAEC-AECID

- Scholarships for Master programmes.

- Provides the opportunity for civil servants or public sector employees from the Spanish Cooperation priority countries to take face-to-face master programmes in Spain over a nine-month period.
- Candidates can apply for any accredited master programmes (60 ECTS credits) offered by a Spanish university related to Spanish Cooperation policy action lines.
- Candidates should be:
 - Nationals of any of the following countries: Bolivia, Colombia, Cuba, Ecuador, El Salvador, Ethiopia, Philippines, Guatemala, Equatorial Guinea, Haiti, Honduras, Mali, Morocco, Mauritania, Mozambique, Nicaragua, Niger, Palestine, Paraguay, Peru, Dominican Republic and Senegal.
 - Civil servants or public sector employees in their country of origin, including education system or higher education staff, and authorized by the Government of their country of origin.
 - Proficient in Spanish or the language in which the master programme is taught.
- Applications should be submitted through the AECID Electronic Office at <https://www.aecid.gob.es/>
- More information is available from <http://www.aecid.es/>
- UPM contact address: internacional.latinoamerica@upm.es

2.12 Scholarships for chinese students

- Chinese Scholarship Council (CSC) Scholarships
 - CSC is a non-profit institution affiliated with the Ministry of Education of China.
 - CSC is a national organization to support Chinese citizens to study abroad and foreign citizens to study in China.
- UPM is a leading technical university in Spain.
- CSC and UPM jointly launched the CSC-UPM Cooperative PhD Scholarship Programme
 - CSC offers a number of scholarships to Chinese citizens applying to complete a PhD at the UPM

- 20 scholarships may be awarded to degree-seeking full-time PhD students.
- CSC provides scholarship holders with a living stipend and roundtrip airfare.
- UPM waives tuition and research fees.
- Information
 - <https://www.upm.es/internacional/Students/ExchangeMobilityPrograms/InternationalProgram/CSC-UPM>
 - UPM contact address: incoming.asia@upm.es.

3. Erasmus Student Network (ESN)

- ESN is one of the largest non-profit student associations in Europe
 - founded in 1989 to support and develop student exchange.
 - present in 520 institutions across 42 countries.
- ESN Madrid UPM
 - association made up of volunteers at the UPM.
 - group of young people who work closely with the university and other organizations in the city
 - to make the mobility experience easier for the thousands of students who choose Madrid as their destination each year.
 - Goal is to connect international students from all exchange programs with each other and with local students.
 - to make your experience in Madrid unforgettable!
 - university association that also wants to break down the barriers between the different UPM Schools and connect them through international students.
 - "Students helping students"
 - Each semester, ESN team organizes activities for all international students arriving in Madrid,
 - allowing them to discover this beautiful city and
 - make lifelong friends through recreational, cultural, sporting, and social impact events.

- International dinners, our famous Thursday drinks, cultural visits, city tours, day trips, sports tournaments, and much more. You can't miss them!
- <https://esnupm.org/es>

3.1 ESN Card

- European Student Card (ESC) establishes a common European identity for higher education students.
- With this card, they can easily verify their student status throughout Europe.
- European Commission aims to promote this project in pursuit of a digital European society and create a partnership of young European students to:
 - Transform existing cards into a single card so that students can benefit from services on and off campus.
 - Provide an application called Erasmus+, which helps students manage their mobility before, during, and after their mobility program.
 - Simplify student mobility management through easy electronic exchange and verification of student data.
- Benefits of the European Student Card (ESC)
 - The European Student Card Initiative facilitates student mobility experiences and streamlines administrative procedures for higher education institutions. Among the benefits you'll enjoy when using this card are:
 - Obtaining "European student" status.
 - Easy access to student services in various countries during your exchange experience.
 - Using this card will allow you to identify yourself at both your home institution and your host institution while studying abroad.
- official membership card of the Erasmus Student Network (ESN).
 - It serves as proof of membership and
 - acts as a discount and loyalty card for international students, trainees, and volunteers across Europe.
- What It Offers

- Discounts: Access to thousands of deals on travel, housing, dining, bars, and leisure activities (e.g., discounts with partners like Ryanair and Flixbus).
- Events & Trips: Special member pricing and exclusive access to events, parties, and excursions hosted by ESN sections.
- Who Can Get One
 - Erasmus+ students, European Solidarity Corps (ESC) volunteers, international degree students, and ESN alumni or buddies.
- How to Get It
 - Visit a Local Section: You usually need to visit your local ESN office at your host university.
 - Bring Required Documents: Typically, you will need a printed passport-size photo, your ID/passport, and proof of your mobility status (like an acceptance letter).
 - Pay a Fee: The card costs around €10 to €15, depending on the city, and is valid for 12 months. Activate: Once you receive the physical card, register and activate it on the Official ESNcard Platform to start tracking discounts.
 - You can get your ESNcard directly through ESN Madrid UPM, the official local branch of the Erasmus Student Network at the Universidad Politécnica de Madrid.
- Where to Find the Offices
 - ESN UPM operates out of physical locations situated within the university's main campuses:
 - Caminos, Canales y Puertos (Main Office): Located on the 1st floor near "Aula 27" at Calle Profesor Aranguren 3, Ciudad Universitaria.
 - ETSEM (Escuela Técnica Superior de Edificación): Located at Avenida de Juan de Herrera, 6, Moncloa-Aravaca.
- How to Get Your Card
 - Fill out the Pre-Registration Form: Start your application process online through the ESN UPM ESNcard Registration Portal.
 - Book an Appointment: You can schedule a specific pickup slot online through the ESN UPM Booking Tool to avoid long queues.

- Bring Your Materials: Visit the office during their designated hours with a printed passport-size photo, your ID or Passport, and proof of your exchange status (such as your UPM acceptance letter).
- Pay the Fee: The card costs around €10 to €15, valid for one full year.
- Local Benefits in Madrid
 - By picking up your card from this section, you join a community of roughly 650 exchange students.
 - It grants you direct access to local events, such as the ESN Madrid Integration Weekends, local sports tournaments, and organized city culture tours.

3.2 UPM Student Card

- You can access your Virtual University Card through the UPM app, developed in collaboration with Universia and Banco Santander.
- To obtain the Virtual University Card, you must:
 - be actively enrolled in an official program or a program for which a card is issued, or be a member of the Teaching and Research Staff or Administrative and Service Staff
 - have uploaded a photo to your profile through Politécnica Virtual
 - have the new UPM app installed
- The new app is available for download on Google Play (Android), on the Apple App Store (iOS), on Huawei AppGallery.
- Services offered
 - University ID: Valid throughout your time at our University
 - Book loans at University Libraries: Using the barcode on your card

4. EELISA

- European Engineering Learning Innovation and Science Alliance.
- Consortium of European universities to create a unified, societal-focused model for engineering education across Europe.

- Funded by the European Commission under the Erasmus+ program.
- Focus on integrating STEM with humanities and social sciences to tackle global environmental and societal challenges.
- Acronym pays tribute to Elisa Leonida Zamfirescu (1887–1973), one of the first women in the world to earn an engineering degree.
- It connects 10 prestigious higher education institutions – including the UPM, École des Ponts ParisTech in France, Istanbul Technical University etc. – representing over 180,000 students.
- UPM is the lead coordinating university and the foundational anchor of the entire network. It is the only Spanish technological university selected to spearhead a "European University" initiative, making Madrid the administrative heart and strategic core of the alliance.

4.1 Student exchange and mobility opportunities within EELISA

- Designed to be highly flexible, offering options ranging from a few days to full academic semesters across its 10 partner European universities.
- Because EELISA is integrated with the Erasmus+ framework, these mobilities are heavily subsidized, structured, and formally recognized.
- Mobility Formats
 - Long-Term Academic Exchanges: Spend a full semester or academic year taking specialized courses at a partner university.
 - For example, institutions like École des Ponts ParisTech offer specific English-taught semester programs in fields like Applied Mathematics or Sustainable Finance for alliance students.
 - Short-Term Mobility & Seasonal Schools: Participate in intensive, on-site programs lasting 1–2 weeks.
 - These focus on urgent global topics (e.g., climate change, entrepreneurship, data science) and combine lectures with hands-on fieldwork.
 - Blended Intensive Programmes (BIPs): These combine brief, physical international travel (usually 5–21 days) with online collaborative coursework before or after the trip.

- EELISA Communities Activities:
 - Travel to participate in specific challenges, hackathons, and competitions organized by cross-border EELISA Communities
- Funding and Financial Support
 - Travel and Living Allowances: EELISA universities offer dedicated EELISA Activity Grants / Scholarships. If selected, your home university will help cover travel expenses (like flights or train tickets), accommodation, and a daily stipend.
 - Erasmus+ Integration: Traditional semester-long exchanges are backed by standard Erasmus+ grant funding
- Support Systems:
 - "EELISA Welcome Desk"
 - To make moving between countries seamless, the alliance provides an organized support network:
 - On-Campus Guidance: Every member university features a dedicated EELISA Welcome Desk to help incoming students navigate local administrative tasks, visa procedures, and university systems.
 - EELISA Buddy Program: You will be paired with a local student mentor ("EELISA Buddy") at your host university to help you settle in, find accommodation, and integrate into the campus culture.
- Academic Recognition
 - Any mobility you complete is fully certified through the EELISA Recognition System.
 - Depending on the activity, you can earn ECTS credits, EELISA Micro-credentials, or an EELISA Credential. This serves as official, verified proof of your international teamwork, intercultural skills, and commitment to United Nations Sustainable Development Goals (SDGs)
- How to Find Opportunities
 - The Opportunity Finder:
 - Check the centralized EELISA Opportunity Finder tool or the main EELISA event calendar to see upcoming seasonal schools and calls.
 - Internal University Calls:

- Applications for short-term mobility funds open at the beginning of each semester through your specific home university's EELISA office (e.g., UPM, ITU, BME).
- Mobility Fairs:
 - Attend the annual, online EELISA Mobility Fair usually hosted in November during "EELISA Days," where students share real testimonials and international offices give application tips.
- Official Mobility Portals
 - <https://eelisa.eu/eelisa-welcome-desk/>
 - <https://eelisa.eu/eelisa-recognition/>
 - <https://eelisa.bme.hu/for-students/>

5. Scholarships at UPM

- Available at <https://www.upm.es/Estudiantes/BecasAyudasPremios>
- Ministry of Education Scholarships
 - Number of grants 2025/26 awarded to the UPM: 88, Stipend: €2,000.
 - Eligible Applicants:
 - University students about to complete their Bachelor's degree or who are in their first year of an official Master's degree program.
 - Applications:
 - Students applying for the collaboration grant must complete the online form accessible through the Ministry of Education, Vocational Training and Sport's electronic office.
 - Once completed, the application must be signed by the applicant using any of the electronic signature systems accepted by the electronic office.
 - Application period: June 11 at 8:00 a.m. to September 16, 2025, inclusive
 - Provisional lists (published 09/30/2025)
 - Correction period: October 1-14, inclusive
 - <https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/BecasMEPSYD>

- Community of Madrid Grants
 - Scholarships for university students:
 - Academic excellence scholarships
 - Academic and athletic excellence scholarships
 - All athletes who have won Spanish University Championships are eligible to apply for the academic and athletic excellence scholarship.
 - Application period: October 7-27, 2025 (inclusive)
 - Scholarships for students with disabilities
 - Socioeconomic scholarships
 - Erasmus+ scholarships
 - Application period: January 9-29, 2026 (inclusive)
<https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/AyudasCAM>

5.1 Basque government scholarships

- Order from the Minister of Science, Universities and Innovation, announcing scholarships for university and other higher education studies during the 2025-2026 academic year,
- and grants to cover transportation costs for students with physical or mental disabilities and special mobility difficulties.
- Application period: July 19 to September 16, 2025, at 11:59 p.m.
- Applications must be submitted exclusively using the online application form available through the Basque Government's Electronic Office
- <https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/BecasGobiernoVasco>

5.2 UPM collaboration scholarships

- To promote training in basic and transversal skills.
- Tasks related to organization, management, research, development, and innovation, and the further development of certain basic and transversal skills and competencies included in the verification reports of their study plans.
- Two types

- General Collaboration Grants regularly offered by the UPM Rectorate and distributed among the Departments, Centre Sub-Directorates, or Vice-Rectorates.
- Extraordinary Collaboration Grants at the request of the Centres, Rectorate, Departments, Institutes, or various Services of the University.
- Tutor is assigned as responsible for supervising the Collaborative Training Project.
- Training activities must be compatible with the recipients' ongoing studies.
 - Duration – between 3 and 6 months.
 - Maximum number of weekly hours is 15, and the maximum number of hours is 360.
 - <https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/BecasColaboracionUPM>

5.3 UPM socioeconomic scholarships

- For undergraduate and master's degree students at the UPM whose economic, social, or family circumstances may have negatively impacted their academic performance, jeopardizing their continued enrolment in the program.
- To cover tuition fees and provide financial support through a compensatory allowance for dedication to studies.
- Requirements
 - Be enrolled in the 2025-26 academic year in programs leading to official undergraduate or master's degrees and not have dropped out of these programs before completion.
 - Meet the academic requirements established in the socioeconomic grant program.
 - Meet the income requirements established in the grant program of the Ministry.
 - Applicants must not have received, nor be eligible to receive, any scholarship or grant for the same purpose during the same academic year from other public or private entities.
 - Application period: February 12 to March 9, 2026, inclusive

- <https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/BecasSocioeconomicasUPM>

5.4 Mobility scholarships

- Erasmus+ grants for student mobility in the Combined Intensive Program (BIP)
- AVENIR Excellence Scholarships to France
- Santander Iberoamerica Undergraduate Scholarships
- Santander Iberoamerica Research Scholarships
- UPM – Santander Scholarships
- CERN-UPM Project Associate Program
- Master's Thesis Scholarships in International Strategy
- Collaboration scholarships at the UPM DECATECH Summer School
- Master's and Bachelor's Thesis Scholarships in Sustainability
- Carolina Foundation
- Goya-Mundus Scholarships
- Global Lighthouse Scholarships
- Grants for the ENERGY SCHOOL Summer School in St. Petersburg
- Grants for the UPM INTERNATIONAL SUMMER SCHOOL
- <https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/BecasMovilidad>
- EELISA Collaboration Scholarships
- Mobility in Asia-Pacific
 - Asia-Pacific - Scholarships for academic exchanges in Asia-Pacific
 - Asia-Pacific - Spring/Summer and Winter Schools
 - Asia-Pacific - Tokyo Institute of Technology (Japan) Scholarships
 - Asia-Pacific - National Institute of Informatics (Japan) Scholarships
 - Asia-Pacific - Scholarships for the UPM Entrepreneurship Program in China
 - Asia-Pacific - UPM Delegation Collaboration Scholarships at the Sino-Hispanic Campus
- Mobility in the United States and Canada

- North America - Scholarships for collaborative work aimed at developing activities for the UPM North American Delegation
- North America - UPM Scholarships for the USA and Canada
- North America - Scholarships for research stays at MIT and Harvard
- North America - Research Mobility Program at North American Universities (PhD)
- North America - Scholarships for completing Master's and Bachelor's Theses at leading universities in the USA and Canada

5.6 Santander scholarships

- SANTANDER EXCELLENCE 360° SCHOLARSHIPS 2026
 - to promote academic merit and participation in university life among students enrolled in a degree program at the UPM.
 - for UPM students: 1 scholarship, amount: €12,000.
 - Application deadline is May 7, 2026.
 - average grade point (GPA) 8.5/10 or higher. 3rd and 4th year undergraduate students.
- SANTANDER SCHOLARSHIPS FOR STUDIES / FINANCIAL AID 2025-2026
 - To facilitate access to higher education for students with the best academic records in undergraduate or master's degree programs at the UPM.
 - Number of scholarships for UPM students: 465, Amount: €1,000.
- SANTANDER STUDY/EQUALITY SCHOLARSHIPS
 - To provide women with strong academic records and limited financial resources with financial support for two years of their degree program.
 - one student from the UPM from among the applicants who meet the requirements to participate in the nationwide lottery, to be held before a notary public, to ultimately determine the two students who will receive these scholarships.
- SANTANDER SCHOLARSHIPS – INTERNSHIP SUPPLEMENT 2026 – 1ST EDITION

- For expenses incurred while undertaking unpaid curricular internships, with the aim of promoting internships for UPM students.
- 170 scholarships of €500: 136 scholarships for undergraduate students & 34 scholarships for official Master's students.
- Students who completed/completing an external, unpaid academic internship or supplementary training at UPM.
- Or with an unpaid academic internship through the UPM internship platform.
- APPLICATION PERIOD: February 17 to April 16, 2026, ASSIGNMENT DEADLINE: May 21, 2026
- <https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/BecasSantander>

5.7 Scholarships for final degree projects

- To provide students with financial support to complete their Bachelor's or Master's Thesis for official programs at this University.
- Topics of the proposed Final Degree Projects fall within the lines of action included in the UPM Sustainability Plan:
 - Improving eco-efficiency in university management.
 - Urban planning, management, and development of the UPM's urban environment and heritage.
 - Sustainable mobility.
 - Environmental awareness and sensitivity within the UPM university community.
 - UPM's presence and influence in technological innovation for human development.
 - Circular economy and waste management.
 - Energy efficiency and storage, and renewable energies.
 - Efficient water management.
 - Carbon footprint: measurement and reduction.
 - Nature-based solutions.
 - Efficient heat generation for buildings.
 - Furthermore, it may be related to the UPM's commitment against climate change, where the UPM has set the intermediate goal of

achieving net-zero direct greenhouse gas emissions by 2030 to reach climate neutrality by 2040.

- Each Bachelor's and Master's thesis grant is worth €1,800.
- Number of grants will be 25.
 - <https://www.upm.es/Estudiantes/BecasAyudasPremios/Becas/TrabajosFinTitulacion>

6. Career Development Centre (CDC)

- Universidad Politécnica de Madrid (UPM) for Students
- Academic life
- Grants and Aid
- Studies and Degrees
- Incoming Students
- Exchange Mobility Programs
- Student Attention
- Special Insurance Scheme for Students
- Cultural Activities
- Employment and Practicing
- University Library
- Course Catalogue in English
- Coordinators in the Centres
- Languages for Internationalization
- <https://www.upm.es/internacional/Students>

7. Open Days for New Students

- UPM Schools, Faculties and Centres invite new students to participate in these events, where they will learn about academic life and daily activities on campus.

- UPM opens its doors to future students to visit its Schools, Faculties, and Centres before officially beginning their university studies.
- Schedule for the 2026 Open Days has been approved. New students will have the opportunity to learn what it means to study at UPM and experience life on our university campuses, accompanied by faculty and current students.
- Open Days offer new students the opportunity to learn more about academic life, visiting classrooms, laboratories, libraries, and sports facilities where they will pursue their studies.
- Attendees will also learn about each faculty's academic programs, explore the facilities, and will also have the opportunity to talk with current students and faculty, who will share their experiences and perspectives about the job market. The goal is to help future students to approach their university studies with enthusiasm.
- Open Days schedule is now available. This document will be updated with new dates as they are approved by the UPM faculties.

8. Employment and practicing

- Academic Internship
- The Technical University of Madrid has a tool Prácticas | UPM Talent - Portal de Gestión de Prácticas to inform and provide orientation to its students on their Internship.
- Our contact: oficina.central.practicas@upm.es

8.1 UPM employment centre

- Employment website empleo.coie.upm.es
 - For entry into the work market, especially the carrying out of work experience in companies and the search for their first job
- UPM Virtual Job Fair
 - Next autumn we will celebrate the XXI Edition of the UPM Virtual Job Fair.

- More than 160 companies offered jobs to our students and graduates, in the previous edition.
- TalentUPM Magazine
 - Latest issue of TalentUPM Magazine is available online.
 - You can access all editions of the magazine and learn first-hand the testimony of our students in the companies,
 - as well as the collaborating companies that provide UPM with opportunities and experiences.
 - <https://www.upm.es/Estudiantes/EmpleoPracticas/TalentUPM/relacionados?fmt=detail&prefmt=articulo&id=CON05091>
- Contact: upmpleo@upm.es

8.2 UPM Organizational Unit in Charge:

- Vicerrectorado de Estudiantes, Empleabilidad y Extensión Universitaria
- VICERRECTORA DE ESTUDIANTES, EMPLEABILIDAD Y EXTENSIÓN UNIVERSITARIA
 - vicerrectora.estudiantes@upm.es
- ADJUNTA AL VICERRECTOR PARA ESTUDIANTES
 - adjunta.estudiantes@upm.es
- ADJUNTO AL VICERRECTOR PARA EXTENSIÓN UNIVERSITARIA
 - adjunto.extension.universitaria@upm.es
- Secretaría
- Secretaría Vicerrectorado Alumnos
- Servicio de Estudiantes, Empleabilidad y Extensión Universitaria
- Centro de Orientación e Información al Estudiante (COIE)

